



Report of the Executive Committee (EC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, December 7, 2015
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

David Burton, Chair

Charles Henderson, Planning and Development Committee Chair

Robert McKinley, Audit Committee Chair

Chris Sloan, Finance Committee Chair

Bret Millburn

Excused/Not in Attendance:

Justin Allen, Stakeholder Relations Committee Chair

Jeff Hawker, Operations Committee Chair

Chair Burton called the meeting to order at 12:08 p.m. with four committee members present.

Chair Burton then yielded the floor to Dave Goeres, UTA Chief Officer of Safety and Security, for a brief safety message.

Finance Committee (FC)

Trustee Sloan indicated the FC had no items to forward to the board agenda.

Operations Committee (OC)

Trustee McKinley indicated attendees at the December 2, 2015 OC meeting had discussed:

1. Multi-Jurisdictional Mutual Aid Agreement for Sheriff and Police Services.
 - a. Trustee McKinley explained the agreement. A motion to forward the resolution to the board agenda was made by Trustee McKinley and seconded by Trustee Sloan. The motion carried by unanimous consent.
2. Officer Involved Critical Incident Agreement.
 - a. Trustee McKinley described the agreement. A motion to forward the resolution to the board agenda was made by Trustee McKinley and seconded by Trustee Henderson. The motion carried by unanimous consent.

Planning and Development Committee (PADC)

Trustee Henderson indicated attendees at the PADC meeting on December 2, 2015 had discussed:

1. R2015-12-01: 2016 Final Budget Resolution.
 - a. Trustee Henderson summarized the resolution. A motion to forward the resolution to the board agenda was made by Trustee Henderson and seconded by Trustee McKinley. The motion carried by unanimous consent.

Trustee Millburn joined the meeting at 12:19 p.m.

2. R2015-12-02: Resolution Providing for the Holding and Giving Notice of Regular Meetings of the Board for Calendar Year 2016.
 - a. Trustee Henderson reviewed the dates outlined in the resolution. Discussion ensued. A motion to forward the resolution to the board agenda with revisions 1) that the December board meeting date be changed to December 14 and 2) that the other dates be set as outlined but that the locations for traveling meetings remain non-specific was made by Trustee Henderson and seconded by Trustee Sloan. The motion carried by unanimous consent.

Stakeholder Relations Committee (SRC)

No items from the SRC were forwarded to the board agenda.

Audit Committee (AC)

Trustee McKinley yielded the floor to Isaac Clarke, UTA Chief Internal Auditor, for delivery of an audit committee report.

Other Business.

No other business was discussed.

Action Items.

1. Approval of November 9, 2015 Meeting Report.
 - a. A motion to approve the November 9, 2015 meeting report was made by Trustee McKinley and seconded by Trustee Henderson. The motion carried by unanimous consent.

Closed Session. Chair Burton indicated there was a matter to be discussed in closed session relative to personnel. A motion to move into closed session was made by Trustee McKinley and seconded by Trustee Sloan. The motion carried by unanimous consent and the EC moved into closed session at 12:37 p.m.

Open Session. A motion to return to open session was made by Trustee Sloan and seconded by Trustee Henderson. The motion carried by unanimous consent and the EC returned to open session at 2:15 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

A motion to forward the disciplinary action discussed in closed session to the board agenda was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent.

Board Coordination.

No board coordination items were discussed.

Set Board Meeting Agenda.

The board agenda was set as outlined in the EC meeting.

Adjourn.

The meeting was adjourned at 2:18 p.m. by motion.

Transcribed by Cathie Griffiths
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