



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held remotely via phone or video conference
and broadcast live for the public via YouTube
July 22, 2020**

Board Members Participating:

Carlton Christensen, Chair
Beth Holbrook
Kent Millington

Also participating were members of UTA staff.

Call to Order and Opening Remarks. Chair Christensen welcomed attendees and called the meeting to order at 9:01 a.m.

Public Comment. It was noted that online comment received for the meeting was distributed to the board prior to the meeting and will be included as an appendix to the minutes of the meeting.

Safety First Minute. Sheldon Shaw, UTA Director of Safety & Security, provided a brief safety message.

Consent Agenda. The consent agenda was comprised of:

- a. Approval of July 15, 2020 Board Meeting Minutes

A motion to approve the consent agenda was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Agency Report.

ADA 30th Anniversary Celebration. Carolyn Gonot, UTA Executive Director, reminded the board and meeting attendees that virtual celebrations commemorating the 30th

anniversary of the signing of the Americans with Disabilities Act (ADA) will take place later this week.

Public Comment Period on Proposed Fare Changes. Ms. Gonot announced the 30-day public comment period on proposed fare changes begins today, July 22, 2020, and will conclude on August 21, 2020. Comments can be made by phone, online at www.rideuta.com/farechanges, or at a virtual public hearing scheduled on August 6, 2020.

Revenue Update. Ms. Gonot was joined by Bob Biles, UTA Chief Financial Officer. Mr. Biles stated system and sales tax revenues increased for June, creating a \$7.6 million favorable variance when compared with projections in the revised Transit Financial Plan (TFP).

Department of Energy Grant Awards. Ms. Gonot described three grant awards UTA partners received for energy conservation projects:

- E-mosaic Electrification Platform
 - Grant award: \$4.933 million
 - Project partners: ABB, Rocky Mountain Power, and Utah State University
- Western Smart Regional Electric Vehicle Adoption and Infrastructure at Scale
 - Grant award: \$6.64 million
 - Project partner: Rocky Mountain Power
- Transit Bus Electrification Project
 - Grant award: \$1.75 million
 - Project partner: Utah State University

Discussion ensued. Questions on options available for public comment on the proposed fare changes, communications plan for soliciting public comment on fare changes, revenue projections, and impacts of unemployment on revenue were posed by the board and answered by staff.

August 2020 Change Day Service Plan Approval. Mary DeLoretto, UTA Chief Service Development Officer, was joined by Laura Hanson, UTA Director of Planning. Ms. Hanson mentioned the August 2020 service plan restores 91 percent of the service that was reduced earlier this year due to the pandemic. Ms. Hanson verified that no changes to the proposed plan have been made since it was presented to the board in the July 15, 2020 meeting.

Discussion ensued. A question on public comments received was posed by the board and answered by staff.

A motion to approve the August 2020 Change Day Service Plan was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Resolutions.

R2020-07-02 Resolution Approving the Execution of an Interlocal Cooperation Agreement with West Jordan City for Provision of Additional Funds to Supplement the Existing TIGER Stakeholder Agreement. Ms. DeLoretto was joined by Heather Bening, UTA Project Manager II. Ms. DeLoretto explained additional funding is required for construction of the West Jordan Sidewalk and Railroad Pedestrian Project, which falls under the TIGER First/Last Mile Grant program of projects. Supplement No. 2, as specified in the resolution, increases the project budget by \$137,776. The increase is being paid with \$55,000 in Utah Department of Transportation Section 130 funds and \$82,776 from West Jordan City.

Discussion ensued. A question clarifying the city's funding for the project was posed by the board and answered by staff.

A motion to approve R2020-07-02 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Contracts, Disbursement, and Grants.

Contract: Commuter Bus Replacement (Motor Coach Industries). Eddy Cumins, UTA Chief Operating Officer, was joined by Kyle Stockley, UTA Manager of Vehicle Overhaul & Bus Support. Mr. Cumins requested approval of a five-year contract for commuter bus replacement. The base contract is for 27 replacement buses in the amount of \$18,617,525, with an option to purchase up to 65 additional vehicles for \$81,374,819 plus a cost escalation of \$2,034,371. Mr. Cumins noted any future options beyond the initial base contract will be brought to the board for approval.

Discussion ensued. Questions on wheelchair accessibility on the buses, vendor analysis, and planned express route utilization were posed by the board and answered by staff.

A motion to approve the contract was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Real Estate Contract: Box Elder Right of Way (Box Elder Credit Union). Paul Drake, UTA Director of Real Estate & Transit-Oriented Development, asked the board to approve a contract to purchase Parcel 1071 located at 500 West 700 North in Willard for corridor preservation and a potential future station. The price for the property is \$376,600.

A motion to approve the real estate contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Pre-Procurements. Todd Mills, UTA Sr. Supply Chain Manager, was joined by Kerry Doane, UTA Manager of Long-Range Strategic Planning, and Dave Snyder, UTA Fare and Business Intelligence Apps Manager. Mr. Mills said the agency intends to procure the following:

- i. FrontRunner Operational Service Analysis
- ii. Scheidt & Bachman Ticket Vending Machine (TVM) Service Contract – Sole Source

Discussion ensued. Questions on the relation of the FrontRunner Operational Service Analysis to FrontRunner double tracking, inclusion of vehicles in the FrontRunner analysis, and number of Scheidt & Bachman machines in the UTA system were posed by the board and answered by staff.

Grant Application: Federal Transit Administration Public Transportation Innovation Program Grant – Rail Defect Detection Research. Ms. DeLoretto was joined by Hal Johnson, UTA Manager of Project Development & Systems Planning. Ms. DeLoretto said the agency plans to submit a grant application with the University of Utah and Autofill for a technology research project that would detect defects in rail infrastructure. The total project cost is estimated at \$536,000 with a grant request of \$430,000. The local match will be funded by the University of Utah and Autofill, and UTA's contribution to the project will be staff time and access to UTA facilities and rail.

Discussion ensued. Questions on current defect detection methods, effectiveness of the different testing methods, and the public private partnership aspects of the project were posed by the board and answered by Ms. DeLoretto.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, August 5, 2020 at 9:00 a.m.

Adjournment. The meeting was adjourned at 9:53 a.m. by motion.

Transcribed by Cathie Griffiths
Executive Assistant to the Board Chair
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/617849.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.

Appendix

Online Public Comment
to the
Board of Trustees of the Utah Transit Authority (UTA)
Board Meeting

Received July 20, 2020 from Phillip Sauvageau:

Comments for July 22nd

I agree that the 2002 MCI busses are due for replacements. They have provided good service for the peak hour long distance routes. In the board packet it was hard to translate visually all the written specifications as to what model would be purchased. Based on the proposal it looks like they are proposing the [MCI D45](#) which I would approve of. One of the biggest challenges of the current MCI busses are loading wheelchairs and passengers who struggle with stairs. Having lower wheelchair loading and multiple doors will help. When not used for the regular routes, these would also be good to have for bus bridges.

I saw the measurements for leg room, but I could not relate without measuring while inside. In the current MCI busses the back rows of seats are a little close together, the middle feel about right, and near the front varies based on the wheelchair configurations. Another feature that would be appreciated is if additional outlets or USB ports could be added.

In regards to the pre procurement for ticket vending machines additional features to future proof depending on how fares and fare media might change should be investigated. The biggest feature would be a contactless media reader. This could allow for cash re loading onto Farepay cards. It could also allow people to order specialty fare (group pass, reduced fare, day pass) with contactless payment (Android Pay, Contactless Credit Card, etc.) without having to download the GoRide app. Occasional riders or out of town visitors may not want to download a special app just for a few rides. Being able to push out special fares for limited times (Hill AFB Air Show, FanEx) would also be helpful. The ticket printers may benefit with having the ability to print more than just text (like a QR code for multi day passes). Scheidt &

Bachman also have a Virtual Ticket Agent option which might be helpful at places like the Airport TRAX station.

UTA August Change Day Service Changes Public Comment Report

Updated 07.21.2020

Introduction

On July 15, 2020 the UTA Board of Trustees reviewed service changes for August 23, 2020 (Change Day) in a public meeting. Comment from the public was requested during the meeting. There were three mechanisms for the public to submit comments – through Customer Service at RideUTA@rideuta.com or 801-RIDE-UTA, as well as through the Board. The comments were collected July 15, 2020 through 12pm on Tuesday, July 21, 2020.

Public Comments

Customer Service logged the following comments since July 15, 2020:

Date	Comment
2020/07/15	The customer is calling to see if service can be restored at about 700 E 9400 South in White City. It is on the border of White City and Sandy.
2020/07/15	Customer would like to see the trip at 9:47 NB from Murray Central added back to the FR schedule. He works at IHC and cannot ride because the train does not run late enough. There are others at the hospital that would ride too if the train ran late enough. He stated he is friends with Bruce Cardon and would like us to ask him to add an additional trip. He is going to discontinue his ECO pass if the trip is not added back to the schedule.
2020/07/15	The customer would like to request that the route 850 run every 15 minutes.
2020/07/16	Change the schedules for the trains back to normal.

2020/07/17	This is XXXX and I want to protest Route 6 bus moving further apart. I have to take the 5:35 am instead of 6:03 am. I keep reading UTA and all the low ridership and the virus keeping people from riding but that's not it. It's your schedule that keeps customers away. It's just inconvenient service. That's it, I don't need a report number or a call back.
2020/07/17	FrontRunner is only running once an hour. Adding 30 min frequency during Peak Hours will help attract more riders to return to using UTA services on a more regular basis. The principle ""if you build it, they will come"" applies. If UTA were to provide more service, more customers will start riding.
2020/07/17	The customer called to make a request to have a bus stop reinstalled. The customer states they rides the route 47 and there used to be a stop located in front of the cemetery across from the Salt Lake Community College (SLCC) Redwood Road campus but, this stop is no longer there. The customer requests to have this stop reinstalled as there are no stops located in-between 4700 South and Bruin Blvd on the east side of Redwood Road, for the route 47.
2020/07/20	Customer calling to request information and updates on the Midvalley Center Connection project in Murray. Customer is available anytime by phone.
2020/07/20	The customer would like the bus stop moved. UTA passengers sit on her lawn to wait for the bus. They leave garbage everywhere, they smoke and their cigarette smoke comes in through her swamp cooler, and she has asthma and is at high risk for COVID. She has UTA customers coming to her door to ask when the next bus is coming, to ask for a drink of water, or even to use the bathroom.

Additional comments regarding service logged prior to July 15, 2020 are available through Customer Service.

No public comment was received on this matter via the Board.