



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
June 5, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens and members of the media.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:02 a.m. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Sheldon Shaw, UTA Safety Manager, for a brief safety message.

Public Comment Period. Public comment was given by Suzanne Stensaas. Ms. Stensaas requested shuttle service from the Stadium Station to the Museum of Natural History, Red Butte Garden, Heritage Park, and Hogle Zoo. She also suggested providing free transit to students from 7:00-9:00 a.m. and 3:00-6:00 p.m. on school days.

Approval of May 29, 2019 Board Meeting Minutes. A motion to approve the May 29, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report. Mr. Meyer shared that the Main Street state of good repair construction project is complete and the TRAX system is providing regular service in the area. He also indicated the pension study required by the Utah State Legislature is in process. Mr. Meyer then introduced Michael DeMers, who is joining the UTA executive team as the Chief Service Development Officer. Discussion ensued. A question on the actual completion time versus projected completion time on the Main Street project

was posed by the board and answered by Mr. Meyer. Trustee Millington noted that the announcements about the construction are still being made on FrontRunner trains and should be discontinued.

Financial Report. Bob Biles, UTA Chief Finance Officer, reviewed the monthly financial report, including the April 2019 dashboard, sales tax collections, expense variance by mode, and expense variance by type. Discussion ensued. Questions on fare revenue, volatility of fuel costs, and potential need for budget adjustments were posed by the board and answered by Mr. Biles. Mr. Biles committed to provide an analysis on fare revenue and volatility in pricing on compressed natural gas with the next financial report.

Change Orders, Disbursements, and Pre-Procurements.

Change Order: Employer Health Insurance (PEHP). Kim Ulibarri, UTA Chief People Officer, summarized the change order, which funds the third year of a five-year contract with PEHP for health insurance for UTA employees. Discussion ensued. A question on cost for the two plans available to employees was posed by the board and answered by Ms. Ulibarri.

A motion to approve the change order was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Change Order: Employer Health Insurance (Select Health). Kim Ulibarri, UTA Chief People Officer, summarized the change order, which funds the third year of a five-year contract with Select Health for health insurance for UTA employees. Discussion ensued. A question on the health benefits included in the collective bargaining agreement was posed by the board and answered by Ms. Ulibarri.

A motion to approve the change order was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Change Order: TIGER Phase 2 Amendment 8 – Midvale Crosswalk Improvement (Granite Construction). Eddy Cumins, UTA Chief Operating Officer, was joined by Heather Bening, UTA Project Manager II. Mr. Cumins summarized the change order, which authorizes construction of a new signalized crosswalk in Midvale City. The crosswalk improvement project is part of the Transportation Investment Generating Economic Recovery (TIGER) program of projects. Discussion ensued. A question on progress in the program of projects compared with the program budget was posed by the board and answered by staff.

A motion to approve the change order was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Disbursement: Light Rail Inventory (Siemens). Mr. Biles was joined by Jeff LaMora, UTA Light Rail General Manager. Mr. Biles described the disbursement, which authorizes payment on invoices generated as part of UTA's supply chain forecasted inventory strategy for light rail parts. Discussion ensued. Questions on the practicality of seeking board approval prior to the purchase of parts and applied use of certain parts were posed by the board and answered by staff.

A motion to approve the change order was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Pre-Procurement: Meadowbrook Building 8 Paint Booth Remodel. Mr. Meyer was joined by Mr. Cumins. Mr. Meyer indicated the paint booth located at Meadowbrook Building 8 requires remodeling and said the agency will be releasing a request for proposals (RFP) on this project. Discussion ensued. Questions on which buses will be using the paint booth and the building space needed for the booth were posed by the board and answered by Mr. Meyer.

Discussion Items.

Salt Lake County 4th Quarter Allocation. Mr. Meyer delivered a presentation on proposed plans for Salt Lake County 4th quarter implementation, including bus service improvements, timeline, phasing, and revenue estimates. Discussion ensued. Questions on sales tax percentages, completion date for the Depot District bus maintenance facility, service choices for extended hours of service, and state of good repair allocations were posed by the board and answered by Mr. Meyer.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, June 19, 2019 at 9:00 a.m.

Closed Session. Chair Christensen indicated there were matters to be discussed in closed session relative to 1) collective bargaining strategy and 2) the character, professional competence, or physical or mental health of an individual. A motion to move into closed session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board entered closed session at 10:01 a.m.

Open Session. A motion to return to open session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board returned to open session at 11:15 a.m.

Adjournment. The meeting was adjourned at 11:16 a.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/538045.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.