



Minutes of the Executive Committee (EXC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Tuesday, January 19, 2016
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

David Burton, Chair

Robert McKinley, Vice Chair, Audit Committee Chair

Chris Sloan, Vice Chair, Finance Committee Chair

Charles Henderson, Planning and Development Committee Chair (via telephone)

Bret Millburn, Stakeholder Relations Chair

Excused/Not in Attendance:

Jeff Hawker, Operations Chair

Chair Burton called the meeting to order at 12:10 p.m. with five committee members present, including Trustee Henderson via telephone.

Chair Burton then yielded the floor to Dave Goeres, UTA Chief Officer of Safety and Security, for a safety message. Chair Burton and other members of the EXC posed questions to Mr. Goeres regarding the train derailment that took place on January 4, 2016.

Finance Committee (FC)

Trustee Sloan indicated attendees at FC meeting held on January 13, 2016 had discussed:

1. September, October, and November 2015 Performance Dashboards.
 - a. Trustee Sloan requested that Bob Biles, UTA Vice President of Finance, review the performance dashboards.
2. Banking Services RFP Criteria.
 - a. Trustee Sloan asked Richard Swenson, UTA Manager of Financial Services, to outline the banking services RFP criteria. Discussion ensued. Questions were posed by the EXC and answered by staff.

A motion to forward the September, October, and November 2015 performance dashboards to the board agenda was made by Trustee Sloan and seconded by Trustee Millburn. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.

A motion to forward the banking services RFP criteria to the board agenda was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.

Operations Committee (OC)

Trustee McKinley indicated that there were no items to forward to the board agenda from the OC.

Planning and Development Committee (PDC)

Trustee Henderson indicated attendees at the PDC meeting held on January 13, 2016 had discussed:

1. Redwood Road Interlocal Agreement.
 - a. Trustee Henderson summarized the Redwood Road Transportation Study, which requires an interlocal agreement. Questions were posed by the EXC and answered by staff. A motion to forward the agreement to the board agenda was made by Trustee Henderson and seconded by Trustee Millburn. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.

Stakeholder Relations Committee (SRC)

Trustee Millburn indicated attendees at the SRC meeting held on January 13, 2016 had discussed:

1. UTA Ordinances Updates.
 - a. Mr. Goeres provided an overview of the revisions to the UTA ordinances. Questions were posed the by EXC and answered by staff. A motion to forward the ordinance updates to the board agenda was made by Trustee Millburn and seconded by Trustee McKinley. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.

Audit Committee (AC)

Trustee McKinley indicated that there were no items to forward to the board agenda from the AC.

Other Business.

1. UTA Bylaw Revisions.
 - a. Jayme Blakesley, UTA General Counsel, summarized proposed changes to the bylaws. A motion to forward the UTA bylaw revisions to the board agenda was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.
2. Proposed Board Committee Structure and Assignments.
 - a. Chair Burton reviewed proposed board committee structure and assignments. Discussion ensued. Changes were directed and noted. A motion to approve the designations and assignments with unfilled positions to be revisited at a future time was made Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.
3. Proposed Committee Meeting Schedule.
 - a. Chair Burton outlined a proposed 2016 board committee meeting schedule. Discussion ensued. It was determined to hold a board retreat in June in lieu of board meeting. A motion to adopt the proposed meeting schedule as amended was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent, with one aye vote from Trustee Henderson via telephone.

Closed Session.

No closed session was held.

Action Taken Regarding Matters Discussed in Closed Session.

No closed session was held.

Action Items.

1. Approval of December 7, 2015 Meeting Report.
 - a. A motion to approve the December 7, 2015 meeting report was made by Trustee Sloan and seconded by Trustee McKinley. The motion carried by unanimous consent.

Board Coordination.

No board coordination items were discussed.

Set Board Meeting Agenda.

The board agenda was set as outlined in the EXC meeting.

Adjourn.

The meeting was adjourned at 1:38 p.m. by motion.

Transcribed by Cathie Griffiths
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